November 2026

Dear Attendee:

Welcome to the **2026 Washington Clinical Laboratory Conference.** At this meeting we are using the ASCLS online CE Organizer program. You will use this online program to generate your P.A.C.E.® certificate for the meeting. We will not be passing attendance rosters at each session. You will not have a P.A.C.E.® certificate to be validated at the end of the meeting.

Write down the session code you are given at the end of the conference. You will need this number to get credit for attending the session. You must attend the entire conference to obtain credit for this meeting.

CE Organizer

When you are ready to claim your documentation, go to the ASCLS webpage and follow the instructions below:

1. Go to www.ascls.org. Right under the search button on the top left, click on CE Organizer. This will bring you to the log in screen.
2. ASCLS members will **Log In** using the same username and password used to enter the ASCLS website.
3. If you are not an ASCLS member and not already registered, click the "**Register Here**" link above the colored boxes to create a username and password. If you have previously registered, use your username and password to enter the site.
4. On the page that comes up, click "**Claim Credit**". Click on the tab that says "ASCLS State and Regional Events".
5. In the list of ASCLS P.A.C.E.® approved events, under Regional Events, scroll down to **ASCLS-Washington** and click on "**View Region**" on the right. The sessions will show up.
6. On that screen, check the boxes of the sessions you attended, scroll to the bottom, and click "**Next**" at the bottom of the page.
7. On the following screen enter the unique session code for each session and click "**Next.**"
8. For each session you will need to complete an evaluation before you can add the session to your certificate.
9. On the final screen you can print and/or save your certificate.

Note that the process of getting a certificate is free for all individuals whether ASCLS members or Non-ASCLS members. Please note that these sessions will be active only until **January 15, 2027,** so please obtain your certificate by that time.

Brenda Kochis
ASCLS-WA P.A.C.E. Administrator
Email: brenkoch@comcast.net